# AB LTG INFRA

# DESCRIPTION OF RAILWAY SERVICE FACILITIES (2021–2022)

**VILNIUS INTERMODAL TERMINAL**

| Date of update | Version No. | Description of updates |
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APPROVED by:
Order No. ĮS(LGI)- 245 of
CEO of AB LTG Infra, dated
22 JUNE 2021

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| **1. General information** | | |
| **1.1** | **Introduction** | 1.1.1. The purpose of the description of the railway service facility (hereinafter: the 'RSF') 'Vilnius Intermodal Terminal' (hereinafter: the 'VIT') (hereinafter: the 'RSF Description) is to provide information on non-discriminatory access to the railway transport service provided by the VIT: the procedure, terms and conditions of providing the service of intermodal loading of multimodal transport units and groups of wagons, as well as to ensure timely and appropriate provision of this service to the railway undertakings (operators) and the undertakings specified in Article 28(3) of the Railway Transport Code (hereinafter: the 'Railway Undertaking').<br>1.1.2. The VIT is a terminal of intermodal loading of multimodal transport units (hereinafter: 'MTU'). Pursuant to Article $30^1$(2) of the RTC the VIT is attributed to freight terminals.<br>1.1.3. The RSF Description is published on the website of AB LTG Infra at: https://ltginfra.lt/gelezinkeliu-paslaugu-irenginiai. The link to the RSF Description is provided in the Public Railway Infrastructure Network Statement for the 2021-2022 Working Timetable. |
| **1.2** | **Railway Service Facilities Operator** | 1.2.1. AB LTG Infra<br>Terminalo str. 8, 02243 Vilnius, Vilnius City Municipality<br>Email: intermodalcenter@ltginfra.lt;<br>Tel. +370 688 00403<br>For more information refer to the website: https://ltginfra.lt/tinklo-nuostatai |
| **1.3** | **Validity period and updating process** | 1.3.1. The RSF Description enters into force from the date of its publication. The RSF Description is applicable to the 2021-2022 Working Timetable (hereinafter: the 'WTT'). The RSF Description may be updated by way of exception where the content changes require additional amendments. |
| **2. Services** | | |
| **2.1** | **Name of the Service** | 2.1.1. Intermodal loading of MTU and groups of wagons (hereinafter: the 'Service').<br>2.1.2. Pursuant to Article $30^1$(2) of the RTC the service of intermodal loading of MTU and groups of wagons is the core service.<br>2.1.3. More information on the service is available on the website at: https://ltginfra.lt/konteineriu-terminalu-paslaugos. |

| 3. Description of service facilities | | |
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| **3.1** | **Name of facility** | 3.1.1. Vilnius Intermodal Terminal |
| **3.2** | **Location** | 3.2.1. Terminalo str. 8, 02243 Vilnius, Vilnius City Municipality |
| **3.3** | **Working hours** | 3.3.1. I-V 7.00-19.00<br>VI-VII 8.00-16.00<br>Public holidays 8.00-16.00 |
| **3.4** | **Technical characteristics** | 3.4.1. Available resources:<br>• 40-ton gantry crane;<br>• 50-ton vehicle platform with a tractor unit for internal transport;<br>• 45-ton container loader;<br>• The possibility to receive on 3 loading tracks (of 1520 mm gauge) trains not longer than 600 m;<br>• Time of delivering a train unit/group of wagons to the VIT's yard tracks of common use – 60 minutes.<br>• Time of releasing a train unit/group of wagons from the VIT's yard tracks of common use – 60 minutes;<br>• VIT capacity – in 1 uninterrupted loading hour 8 containers / swap bodies or 7 semi-trailers are handled. Reloading covers unloading and loading. |
| **3.5** | **Planned changes in technical characteristics** | 3.5.1. The Railway Undertaking is informed of changes in the VIT's technical characteristics based on the contact details indicated in the Vilnius Intermodal Terminal Service Agreement (hereinafter: the 'Agreement'). |
| **4. Charges** | | |
| **4.1** | **Information on charges** | 4.1.1. For the Service the Railway Undertaking pays a charge to the RSF Operator based on the pricelist available on the website at https://ltginfra.lt/konteineriu-terminalu-paslaugos. |

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| | | 4.1.2. The charge is determined with a view to the cost of the RSF service and the reasonable profit calculated. |
| **4.2** | **Information on discounts** | 4.2.1. No discounts are applied for using the Service. |
| **5. Access conditions** | | |
| **5.1** | **Legal requirements** | 5.1.1. The Railway Undertaking is allowed the possibility to receive the Service subject to signing the Agreement with the RSF Operator.<br>5.1.2. The Agreement is signed for the duration of the 2021-2022 Working Timetable.<br>5.1.3. The standard agreement form is available at https://ltginfra.lt/konteineriu-terminalu-paslaugos. |
| **5.2** | **Technical conditions** | 5.2.1. Information is irrelevant. |
| **5.3** | **Provision of railway related services to itself** | 5.3.1. In the VIT owned by the RSF Operator there are no possibilities for the Railway Undertaking to provide the Service to itself. Services may be provided only by the RSF Operator. |
| **5.4** | **IT systems** | 5.4.1. After signing the Agreement, the Railway Undertaking may apply to the RSF Operator for access to the MTU loading management information system to be able to place and adjust orders as well as exchange other information. |
| **6. Capacity allocation** | | |
| **6.1** | **Requests for access and for use of services** | 6.1.1. The Railway Undertaking willing to receive the Service submits a competed application to the RSF Operator by email: intermodalcenter@ltginfra.lt.<br>6.1.2. The model application form is available on the website at https://ltginfra.lt/konteineriu-terminalu-paslaugos;<br>6.1.3. The deadline for submission of annual applications is from 12/10/2021 to 12/11/2021. Upon signing the Service Agreement, the RSF Operator publishes the remaining time available for providing the Service on the website at https://ltginfra.lt/konteineriu-terminalu-paslaugos.<br>6.1.4. The Service cannot be transferred to any other Railway Undertaking. |
| **6.2** | **Reply to requests** | 6.2.1. Upon receipt of an application, the RSF Operator immediately confirms its receipt by email. If information requested in accordance with the RSF Description and necessary for decision- |

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| | | making is incomplete in the application, the RSF Operator informs of that the Railway Undertaking and sets a reasonable time limit to provide such missing information. If at the expiry of the time limit such information is not provided the Application is rejected.<br>6.2.2. Upon receipt of the application properly completed by the Railway Undertaking the RSF Operator:<br>6.2.2.1. Assesses technical and organisational possibilities for providing the Service.<br>6.2.2.2. Coordinates the possibility of making the Service available with the Railway Undertaking in the case where the VIT's operational capacities possessed by the RSF Operator are insufficient to satisfy the needs specified by the Railway Undertaking in the application.<br>6.2.2.3. Not later than within 20 working days after the expiry of the deadline set for submission of annual applications, the RSF Operator informs the Railway Undertaking by email of a decision to make the Service available to the Railway Undertaking at the time indicated in the application.<br>6.2.3. In case of adopting a positive decision on making the Service available to the Railway Undertaking at the time specified in the application, the RSF Operator prepares the Agreement.<br>6.2.4. The procedure for coordinating the provision of the Service:<br>6.2.4.1. In the case of receiving an application for providing the Service, which is incompatible with other applications or with the time already set for providing the Service, such application is examined and coordinated with other Railway Undertakings having submitted their applications to ensure the best possible compatibility of all applications.<br>6.2.4.2. The RSF Operator does not reject applications if there is the possibility to coordinate applications of Railway Undertakings in accordance with the procedure for coordination of applications.<br>6.2.4.3. To coordinate incompatible applications, alternative slots are offered to Railway Undertakings and, if possible, a change in the working hours or shift work schedule.<br>6.2.5. If incompatible applications for providing the Service cannot be satisfied after applying the coordination procedure, the RSF Operator establishes the priority criteria for allocating time to deliver the Service, such as:<br>6.2.5.1. Timely submission of applications.<br>6.2.5.2. Allocated train paths. The Railway Undertaking must submit valid agreements or decisions on allocation of train paths connecting with the VIT.<br>6.2.5.3. The deadline and scopes of the ordered Service in view of technical capabilities of the RSF. |

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| | | 6.2.6. Where a few applications for allocating the same time to deliver the Service are received based on the same priority criteria, the Service time is allocated to the Railway Undertaking which submitted its application earlier in time.<br>6.2.7. If, as a result of the coordination procedure, the application for providing the Service cannot be satisfied, the RSF Operator shall immediately notify by email the Railway Undertaking and the regulatory body on request of its refusal to satisfy the Application.<br>6.2.8. The RSF Operator replies to late applications immediately, but not later than within 20 working days from the day of receipt of the relevant application and of complete information required in accordance with the RSF Description and necessary for decision-making. |
| **6.3** | **Information on available capacity and temporary capacity restrictions** | 6.3.1. Information on the remaining time available for delivery of the Service is published on the website of AB LTG Infra at https://ltginfra.lt/konteineriu-terminalu-paslaugos.<br>6.3.2. The RSF Operator provides information about temporary restrictions on the Service availability in the event of:<br>6.3.2.1. A failure occurred in the technological facilities operated by the RSF Operator, which constitute operational capacity;<br>6.3.2.2. Ongoing scheduled repairs of the facilities.<br>6.3.3. Information about temporary restrictions on the Service availability and the locations of the Service delivery in close proximity is published on the website of AB LTG Infra https://ltginfra.lt/konteineriu-terminalu-paslaugos, and after entering into the Agreement between the Railway Undertaking and the RSF Operator, this information is also sent to the Railway Undertaking to its email address as indicated in the Agreement. |