LTG INFRA

DESCRIPTION OF THE RAILWAY SERVICE FACILITY (2025–2026)

TECHNICAL ASSISTANCE FACILITIES AND RAIL-RELATED SERVICES PROVIDED IN THEM (2025–2026)

Document versions		
Version approval date, Decision No.	**Version No.**	**Descriptions of updates made to the version**
17-10-2025, No SPR-L1(INFRA)-142/2025	1	Approved Railway Service Facility Description (2025-2026) “Technical Assistance Facilities and Rail-Related Services Provided in Them”.

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APPROVED BY
Decision No SPR-L1(INFRA)-142/2025 of 17 October 2025
of the Director General of AB “LTG Infra”

RAILWAY SERVICE FACILITY DESCRIPTION (2025–2026) “TECHNICAL ASSISTANCE FACILITIES AND RAIL-RELATED SERVICES PROVIDED IN THEM”

1. General information		
1.1.	**Introduction**	1.1.1. The Railway Service Facility Description (2025-2026) "Technical Assistance Facilities and Rail-Related Services Provided in Them" (hereinafter – **RSF Description**) lays down the conditions and procedures for the provision of the core service of access to technical assistance facilities, i.e. facilities operated by the RSF Operator for the purpose of dealing with the consequences of railway accidents and incidents and/or for the provision of track-side assistance and for the provision of the core rail-related services in them. 1.1.2. The service is available to railway undertakings (carriers), other undertakings referred to in Article 28(3) of the Railway Transport Code of the Republic of Lithuania (hereinafter – **the Code** or **RTC**), undertakings providing shunting services, and applicants referred to in Article 3(34) of the Code (hereinafter – **the Recipient**). 1.1.3. The RSF Description has been drawn up in accordance with the provisions of Commission Implementing Regulation (EU) 2017/2177 of 22 November 2017 on access to service facilities and rail-related services and of the Code.
1.2.	**Railway Service Facility Operator**	1.2.1. **AB “LTG Infra”** Geležinkelio g. 2, 2100 Vilnius E-mail: info@ltginfra.lt For more information, please visit the website of the RSF Operator (address – https://ltginfra.lt/infrastruktura/gpi/).
1.3.	**Period of validity and process of updating**	1.3.1. The RSF Description is valid for the duration of the working timetable 2025–2026, from 13 December 2025, 24:00, to 12 December 2026, 24:00, and shall apply to the provision of access to the RSF for this period. 1.3.2. The RSF Description can be updated as needed.
2. Services		
2.1.	**Name and brief description of the service**	2.1.1 **Provision of access to and provision of core rail-related services at technical support facilities operated by the RSF Operator (“the Service”)** The Recipient shall be provided with a Service related to the recovery from railway accidents and incidents and/or the provision of track-side assistance by means of facilities operated by the RSF Operator for the recovery from railway accidents and incidents and/or the provision of track-side assistance.
3. Description of Railway Service Facilities		
3.1.	**List of objects**	3.1.1. Information about the Service:

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<tr><th>Place of service</th><th>Hours of work</th></tr>
<tr><td>The Service is provided on railway tracks managed by the RSF Operator (side tracks, railway station tracks, railway station sidings, tracks connected to the RSF, etc.) and on private railway tracks[1].</td><td>0:00–24:00</td></tr>
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Providing access to technical assistance facilities operated by the RSF Operator includes access to the following facilities:
1) KRC and EDK model rail cranes;
2) lifting equipment from Hesch or others;
3) bulldozers;
4) fire train;
5) tanks (for collecting pollutants);
6) and other facilities managed by the RSF Operator.
Providing access to rail-related services provided by the RSF Operator includes access to the RSF Operator’s rail accident and incident response and/or track-side assistance:
1) lifting or pulling derailed rolling stock;
2) assembling and loading rolling stock, parts and freight;
3) containment of spills, stopping pollution, pushing contaminated soil;
4) water supply for firefighting or cooling, as requested by the Fire and Rescue Department;
5) providing a tanker to collect pollutants;
6) unloading, loading and laying of railway track grates, turnouts and sleepers on the railway track;
7) general infrastructure rehabilitation.
3.1.2. The RSF Description does not apply in cases where only traction units are required for the recovery after railway accidents and/or for track-side assistance. In these exceptional cases, traction units are used under a Agreement for the use of public railway infrastructure and/or a Agreement for the use of railway service facilities and the provision of services at railway service facilities.
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<td>3.2.</td>
<td>Information about the service</td>
<td>
3.2.1. In the event of a railway accident and/or incident, the Recipient shall have access to technical assistance facilities operated by the RSF Operator for the purpose of dealing with the consequences of these emergencies.
3.2.1.1. The service shall be provided in accordance with Article 29[8](1) of the Code, on receipt of information pursuant to the Emergency Notification Scheme, i.e. by informing the Shift Supervisor of the Train Traffic Control by telephone (+370 669 57 697) about a railway accident and/or incident. In such a case, the RSF Operator shall take all necessary measures to restore the situation to normal and, using technical assistance facilities operated
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[1] When the service is booked by a railway undertaking (carrier) or private track owner.

		by the RSF Operator, to deal with the consequences of the railway accident and/or incident. 3.2.1.2. In the event of a railway accident and/or incident on a railway track that is not managed by the RSF Operator, the Service shall be booked in coordination with the RSF Operator's Train Traffic Management Shift Supervisor by phone (+370 669 57 697). 3.2.2.1.1. In the absence of a signed Agreement with the RSF Operator, the procedure set out in point 5.1.1.11 of the RSF Description shall be followed in addition. 3.2.2. When events occur that do not result in railway accidents and/or incidents, but the Recipient requires track-side assistance by providing access to technical assistance facilities operated by the RSF Operator, the Service shall be booked in accordance with the procedure described in point 3.2.1.2 of the RSF Description. 3.2.3. The terms and conditions of the Service are detailed in point 5.1 of the RSF Description. Consultations on the procedures and/or conditions of the Service are available on working days from 08:00 to 17:00 by e-mail (e-mail: pardavimai@ltginfra.lt) and by phone +370 669 34 152.
4. Remuneration		
4.1.	**Remuneration information**	4.1.1 Information about the fees for the Service (hereinafter – **the Remuneration**) shall be published on the website at https://ltginfra.lt/infrastruktura/gpi/ikainiai/. The following requirements apply to the calculation and payment of remuneration: (a) the remuneration is calculated on a case-by-case basis, taking into account the technical assistance facility operated by the RSF Operator to deal with the consequences of the railway accident and incident and/or to provide track-side assistance. The time taken to get to the scene of the accident, to prepare for the work, to complete the work, and to get to the permanent storage location of the technical assistance facility at Vilnius, Kaunas, Šiauliai or Klaipėda railway stations is also taken into account; (b) remuneration is payable when the Infrastructure Restoration Unit of the RSF Operator uses technical support facilities operated by the RSF Operator to provide the Service. (c) the calculation of the remuneration is based on the cost of the service and a reasonable profit margin. The remuneration is calculated according to the following formula: $Pk = C \cdot (1 + A)$, where: Pk – the remuneration for the Service (EUR); C – the cost of the Service (EUR), calculated according to the following formula, taking into account that the consequences of railway accidents and incidents and/or the extent of the provision of track-side assistance vary: $C = (Vi \cdot Vsk) + Si + (Mi \cdot Qi) + (Ki \cdot Qi) + (Ei \cdot Qi) + Ti + (Kti \cdot Qi) + N + V$, where:

		C – the cost of the Service (EUR); Vi is the hourly rate of the staff member responsible for the provision of the Services (EUR/hour); Vsk – the duration of the Service in hours (hours); Si is the percentage of social security contribution on (Vi×Vsk) (EUR); Mi – the price of the material used at the time of service provision (EUR/pc.); Ki – the price of fuel and lubricants consumed at the time of service provision (EUR/pc.); Ei – the price of electricity consumed at the time of the service (EUR/pc.); Ti – the depreciation of assets used during the provision of the service (EUR); Kti – the price of other costs incurred at the time of the provision of the service (EUR); Qi – the quantity of inputs incurred during the provision of the service (pcs.); N – indirect costs (EUR); V – operating costs (EUR). A is the reasonable profit margin (%), calculated as: $$A = \frac{K \cdot WACC_{pre-tax\ adjustable}}{C_{Facility}}$$ where: A – the reasonable profit rate applied to the Service (%); K – is the amount of equity capital used in the provision of the service (EUR), calculated according to the formula below: $$K = FA + CA - LL - CL - PR$$, where: K is the volume of equity capital used in the provision of the service (EUR); FA is fixed assets used in the operation (EUR); CA is current assets (EUR); LL is non-current liabilities (EUR); CL is current liabilities (EUR), PR – provisions, if they are not part of non-current and current liabilities.

		$WACC_{pre-tax\ Adjustable}$ is the weighted average cost of capital used in the provision of services regulated by the Communications Regulatory Authority of the Republic of Lithuania before taxes (percentage); $C_{Facility}$ – the amount of the cost of the Service during the reporting period (EUR). 4.1.2. After the Service has been rendered, the Recipient shall be provided by e-mail with the Report of Works Performed (Annex 1), on the basis of which a VAT Invoice shall be issued and submitted to the Recipient.
4.2.	**Information on discounts**	4.2.1. Discounts are not available for the provision of the Service.
5. Conditions of Securing the Service		
5.1.	**Legal requirements**	5.1.1. The Service is provided to the Recipient upon the signing of a RSF Agreement with the RSF Operator (hereinafter – **the Agreement**). ***Procedures for concluding an* RSF Agreement** 5.1.1.1. In order to enter into the Agreement, the Recipient shall, no later than 2 (two) months before the entry into force of the Train Service Timetable of 2025-2026 or before the date of entry into force of the desired Agreement , submit in writing or by e-mail (e-mail: pardavimai@ltginfra.lt), a **request for the conclusion of the Agreement** (the request form for the conclusion of the RSF Agreement is available at https://ltginfra.lt/infrastruktura/gpi/taisykles-ir-sutartys/), and a completed **Customer Questionnaire** (https://ltginfra.lt/infrastruktura/gpi/taisykles-ir-sutartys/). 5.1.1.1.1. The Customer Questionnaire shall not be submitted if the Recipient intends to conclude (or has concluded) a Agreement for the use of the public railway infrastructure for the TTT period 2025-2026 and has already submitted a completed standard Declaration Form, as defined in the Public Railway Infrastructure Network Statement for Annual Working Timetable of the Year 2025-2026, unless there has been a change in the Recipient's manager(s), agent(s) and/or beneficiaries and/or address or other details specified in the Declaration Form since the Recipient submitted the completed Declaration Form. 5.1.1.2. The sample form of the Agreement is published on the Operator's website (reference – the Rules and Agreements). 5.1.1.3. Upon receiving the documents specified in point 5.1.1.1 of the Description, the RSF Operator confirms the fact of receipt of the documents and evaluates whether the documents have been completed correctly. 5.1.1.4. If the RSF Operator finds that the Recipient has not provided all the required information or has provided incorrect information/data after submitting the documents referred to in point 5.1.1.1 of the RSF Description, the RSF

		Operator shall inform the Recipient in writing or by email of the deficiencies and shall set a deadline of at least 2 working days for the Recipient to rectify the deficiencies. 5.1.1.5. If the Recipient fails to respond to the RSF Operator within the time limit set out in point 5.1.1.4 of the RSF Description, or fails to rectify the deficiencies, the RSF Operator shall inform the Recipient in writing or by email no later than 5 (five) working days after the expiry of the deadline for rectification of deficiencies that the Agreement cannot be concluded. 5.1.1.6. Upon receipt of the Customer Questionnaire and in order to verify the information provided in the Customer Questionnaire, the RSF Operator shall carry out a verification procedure of the Recipient, during which it shall have the right to request the Recipient to provide, within a reasonable period of time specified by the RSF Operator prior to the conclusion of the Agreement , any additional data and/or documents to substantiate the circumstances to be verified. 5.1.1.6.1. The RSF Operator shall assess whether the Agreement can be concluded with the Recipient after the verification procedure of the Recipient in accordance with the internal legal provisions, which shall last no longer than 10 (ten) working days. If it is decided that a Agreement may be concluded, the RSF Operator may impose additional conditions applicable to the management of the identified risks during the execution of the Agreement . 5.1.1.6.2. If the RSF Operator decides not to conclude a Agreement with the Recipient after the expiry of the deadline referred to in point 5.1.1.6.1 of the RSF Description, the GSP Operator shall inform the Recipient thereof in writing within 5 (five) working days. 5.1.1.7. Once the Recipient has provided all the information requested by the RSF Operator and after the verification procedure of the Recipient has been carried out by the RSF Operator as referred to in point 5.1.1.6.1 of the RSF Description, the RSF Operator shall, having assessed the results of the verification procedure and having decided to enter into a Agreement with the Recipient, submit to the Recipient a draft Contact no later than within five (5) working days from the expiry of the deadline specified in point 5.1.1.6.1 of the RSF Description. 5.1.1.8. The Agreement with the Recipient shall be for the duration of one working timetable and may be renewed at the request of the Recipient, to be submitted at least 2 (two) months before the start of the next working timetable, by e-mail (e-mail: pardavimai@ltginfra.lt), for the following periods of the working timetable, provided that there are no changes to the terms and conditions for the provision of the Service set out in this RSF Description and/or to the model form of the Agreement and/or the entity and/or the transaction is not subject to sanctions enforceable by the Republic of Lithuania or by the RSF Operator. Points 5.1.1.1 to 5.1.1.7 of the RSF Description shall apply *mutatis mutandis* to the renewal of the Agreement . 5.1.1.9. The information provided by the Recipient to the RSF Operator shall be protected *mutatis mutandis* in accordance with the requirements for the protection of commercial and professional secrets laid down in

		Article 29[1](10) of the RTC. Complaints against decisions taken by the RSF Operator regarding the provision or refusal to provide the Service to the Recipients, as well as regarding the restriction of the right to use the Service by the Recipients, shall be examined by the regulator of the railway transport market (the Communications Regulatory Authority of the Republic of Lithuania) in a mandatory preliminary non-judicial procedure. 5.1.1.10. A Recipient may submit a single application for a Agreement to access the RSFs and/or the rail-related services provided in these RSFs outlined in different railway service facility descriptions of the RSF Operator, specifying all the accesses to the RSFs and/or the rail-related services provided in these RSFs that it wishes to receive. In this case, the RSF Operator and the Service recipient shall enter into a single Agreement specifying all accesses provided by the RSF Operator to the Service recipient to both the RSFs and/or the Services provided in those RSFs. ***Where there is no Agreement with the Recipient but the Service is urgently required*** 5.1.1.11. Where there is no Agreement with the Recipient, but the Recipient urgently needs the Service, the RSF Operator shall send a Agreement Form to the Recipient by e-mail at (la.tvarkdariai@litrail.lt or if2.tvarkdariai@litrail.lt (depending on the region). After completing the contact details, the Recipient shall sign the Agreement with a qualified electronic signature and send it back to the RSF Operator at the same email address: a) when a railway accident or incident has occurred or track-side assistance is needed in the Vilnius or Klaipėda regions, at the email address la.tvarkdariai@litrail.lt; b) when a railway accident or incident has occurred or track-side assistance is needed in the Kaunas or Šiauliai regions, at the email address if2.tvarkdariai@litrail.lt. The Recipient has the right to download the Agreement Form independently from the website of the RSF Operator at https://ltginfra.lt/infrastruktura/gpi/taisykles-ir-sutartys/ and, upon signing it with a qualified electronic signature, to submit it to the RSF Operator at the email address specified in paragraph (a) or (b) of this RSF Description. 5.1.1.12. The Service shall be provided to the Recipient upon receipt of a Agreement signed with a qualified electronic signature and/or physical signature. 5.1.1.13. If the Service is provided to the Recipient on an urgent basis, without a pre-signed Agreement , the RSF Operator shall carry out the verification procedure of the Recipient under point 5.1.1.6.1 of the RSF Description after the Agreement has been concluded. 5.1.1.14. Upon receipt of the signed Agreement , the RSF Operator shall, within 5 (five) working days, sign the Agreement and send it to the Recipient, together with the Customer Questionnaire to be completed by the Recipient and, once completed, submit it to the RSF Operator by email within 1 (one) working day. Upon receipt of the

		completed Customer Questionnaire, the RSF Operator shall sign the Agreement and send it to the Recipient within 5 (five) working days.
5.2.	**Technical conditions**	5.2.1. The gauges of the tracks of the RSF Operator are 1 520 mm and 1 435 mm.
5.3.	**Self-provision of rail-related services**	5.3.1. The Recipient shall have no possibility for self-provision of the service.
5.4.	**IT systems**	5.4.1. IT systems are not used.
6. Ordering a Service		
6.1.	**Requests for access to services**	6.1.1. The service shall be booked in accordance with the procedure set out in point 3.2 of this RSF Description.
6.2.	**Replying to incompatible requests**	6.2.1. In the cases described in point 3.2 of the RSF Description, where there is a need to provide the Service to at least two Recipients at the same time, and the availability of the technical assistance facilities and human resources of the RSF Operator limits the ability of the Recipient to access the Service at the same time in different locations, the Service shall be provided in accordance with the following sequence: 6.2.1.1. The Service shall be provided to the Recipient who needs the Service to deal with the consequences of a railway accident or incident; 6.2.1.2. The Service shall be provided to the Recipient who requires the Service for track-side assistance and the failure to provide the Service poses a greater threat to rail traffic safety or the environment than the corresponding threat to the Recipient to whom the Service will be provided at another time.
6.3.	**Information on available capacity and temporary capacity constraints**	6.3.1. Information on temporary capacity constraints is not relevant for the service.
7. Other Information		
7.1.	**Annexes**	7.1.1. Report of works carried out.

Annex 1 of the Railway Service Facility Description (2025–2026) “Technical Assistance Facilities and Rail-Related Services Provided in Them”

MAINTENANCE

(name of the implementing / structural unit)

REPORT OF WORKS CARRIED OUT

__-__-20__ No A-PARD (INFRA)-

Client _____

(name of the structural unit)

No.	Service		Unit of Measure	Quantity	Price, EUR	Amount, EUR* (w/o VAT)
	code	name				
1	2	3	4	5	6	7
1						

*The price of the service is based on an actual calculation

Client _____

(job title, signature, name and surname)

Implementer

_____

(job title, signature, name and surname)